



Level 3, Suite 6, 182 Bay Terrace  
 Wynnum Q. 4178  
 07 3370 2522  
 Corporate Authorised Representative of Quay Marine Holdings Pty Ltd  
 ABN: 82 010 671 851  
 AFS Licence No: 238271 AR: 001265363

# MARINE INDUSTRY LIABILITY

## INSURANCE PROPOSAL FORM

Insured Name:			
ABN:			
Insured Website (if applicable)			
Policy Inception Date:		Expiry Date	
Name of Current Insurer (if applicable)			
Is the business 100% Mobile?	Yes	No	
Registered Business Address or Business Premises	Street:		
	Suburb:		
	State:	Postcode:	
Interested Parties to be listed:			
Please specify the reason the interested party needs to be listed.			
How long has the business been operating/how many years experience does the insured have in this field?			



Business Activities					
What are the insured's business activities? Please be as specific as possible.					
Does the Insured provide Watercraft Inspections & Valuation Reports for a fee?	Yes No	What percentage of turnover is derived from these reports?	%	Do these include pre-purchase reports?	Yes

**Please allocate the percentage of each category that makes up the overall Business Activities (must equal 100%)**

<p><b>Category 1:</b> Including but not limited to:</p> <ul style="list-style-type: none"> <li>- Hull Cleaning, Detailing &amp; Antifouling</li> <li>- Joinery/Carpentry</li> <li>- Cabinet Maker</li> <li>- Trimming &amp; Upholstery</li> <li>- Painting, Spray Painting, Coasting &amp; Sandblasting</li> <li>- Sign Writing</li> </ul>	%
<p><b>Category 2:</b> <b>Repairs, Maintenance &amp; Mechanical Activities including but not limited to:</b></p> <ul style="list-style-type: none"> <li>- Shipwrights</li> <li>- Hull Repairers</li> <li>- Marine Electricians</li> <li>- Mast, Spars and Rigging Specialists (installation &amp; repairs)</li> <li>- Fibreglass Repairs</li> <li>- Marine Air-conditioning &amp; Refrigeration Technicians</li> <li>- Small Craft Marine Engineering/Mechanical Repairs - Refers to the installation, servicing, maintenance, and repair of propulsion units and auxiliary systems for recreational and light commercial vessels. This includes outboard motors, sterndrives, and small to medium inboard engines, typically undertaken in workshops, marinas, or inshore environments.</li> </ul>	%



<p><b>Category 3:</b>  <b>Large Vessel / Heavy Marine Engineering and Fabrication including but not limited to:</b>  <i>Engineering activities associated with the design, construction, installation, maintenance, and repair of propulsion systems, power generation, and integrated mechanical and electrical systems for commercial vessels, ocean-going ships, and offshore assets. Activities are typically undertaken in shipyards, dry docks, or offshore environments and involve high-value, complex systems.</i></p> <ul style="list-style-type: none"> <li>- Installation, servicing, maintenance, and repair of marine engines (inboard, outboard, diesel, petrol)</li> <li>- Propulsion and drive systems, including gearboxes, shafts, propellers, stern gear, and thrusters</li> <li>- Fuel systems, including tanks, lines, filtration, and contamination rectification</li> <li>- Cooling and exhaust systems</li> <li>- Steering, throttle, and vessel control systems</li> <li>- Hydraulic and mechanical systems (winches, davits, trim tabs, stabilisers)</li> <li>- Pumps and auxiliary machinery (bilge, ballast, fire, freshwater)</li> <li>- Mechanical fabrication, welding, and fitting directly related to vessel machinery</li> </ul>	%			
<p><b>Category 4:</b>  <b>Marine Construction Activities including but not limited to:</b></p> <ul style="list-style-type: none"> <li>- Construction, installation, maintenance, and repair of marine structures</li> <li>- Pile driving and installation (timber, steel, concrete)</li> <li>- Construction and repair of jetties, wharves, pontoons, and marinas</li> <li>- Boat ramps, slipways, and seawalls, moorings, dolphins, and berthing structures</li> <li>- Dredging and seabed preparation (where undertaken)</li> <li>- Concrete works in marine or tidal environments</li> <li>- Installation of navigational aids and marine signage</li> <li>- Maintenance, and remediation of existing marine structures</li> </ul>	%			
<p><b>Category 5: None of the above/other:</b>  Please Specify:</p>				
<p>Does the Insured undertake any Non-Marine Business Activities?</p>	Yes	No	Percentage of Non-Marine	%
<p>Please specify the Non-Marine activities</p>				



Are any of the following undertaken as part of the Business Activities:			
Storage (For a Fee) Slipping, Slipway/Dry Dock Operator		Hauling and/or Lifting, Operator of Lifting /Carrying Equipment Launching & Sea Trials	
Are subcontractors and/or labour hire engaged in the business?	Yes	No	Gross revenue paid to subcontractors and/or labour hire. \$
Number of qualified tradesmen employed by the business.			
Does the business engage in hot work on vessels?	Yes	No	
Does the business undertake spray painting of vessels?	Yes	No	
Does the business work on any vessels over \$20 million and/or 35m in length?	Yes	No	
Please specify the type of vessels over \$20million and/or 35m in length the business is working on.			
Does the business activities include working on moorings and/or jetties?	Yes	No	
Does the business build new vessels as the principal builder?	Yes	No	
Does the business undertake structural conversions of vessels?	Yes	No	
Does the business sell any chandlery or other vessel products?	Yes	No	Percentage of turnover: %
Does the business sell any vessels, new, used or on consignment?	Yes	No	Percentage of turnover: %
Is the business manufacturing any of their own products?	Yes	No	



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Please provide details of products manufactured including who designed or formulated	
Does the business import any goods or products?	Yes No
Country imported from	
Are the products subject to Australian Industry Standards?	Yes No
Type of vessels worked on	Tourist/Charter Vessels Private Vessels Commercial Fishing Vessels Commercial Workboats Navy/Defence Vessels Oil Rigs and the like Other:
Has the business/insured been claims free for 10 years or longer?	Yes No  Years claim free:
<b>Coverage</b>	
Gross revenue from the business in the last financial year	\$
Estimated gross revenue for the next 12 months	\$
Limit Of Liability Required	\$10,000,000 \$20,000,000
Fines and Penalties Limit	\$250,000 Sub Limit (Standard) \$500,000 Sub Limit \$1,000,000 Sub Limit
Faulty Workmanship Limit	\$50,000 Sub Limit (Standard) \$75,000 Sub Limit \$100,000 Sub Limit



<b>Disclosure Details</b>	
In the last 5 years, has the Insured made any insurance claims, or notified an insurer about the potential for a future claim, or been involved in any incident that could have given rise to a claim under this insurance offering?	Yes
In the last 5 years, has the Insured been convicted of any criminal offence, suffered and losses which would have been covered under the proposed insurance policy(s), had any insurance declined or cancelled, application rejected, renewal refused, claim rejected, special conditions imposed or deductibles imposed by an insurer?	Yes
Has the Insured currently or have previously been declared bankrupt or been involved in a company or business which became insolvent or subject to any form of insolvency administration?	Yes
If yes to any of the above, please provide details:	

<b>Privacy Policy</b>
<p>At Quay Marine Insurance, we are committed to protecting your privacy in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles Australian Privacy Laws (including but limited to the Australian Privacy Principles and the Privacy Act 1988 (Cth)).</p> <p>This Privacy Policy describes our current policies and practices in relation to the collection, handling, use and disclosure of personal information. It also deals with how you can complain about a breach of the privacy laws and how you can access the personal information we hold on behalf of your client and how to have that information corrected.</p>
<b>How do we collect your personal information?</b>
<p>We collect your personal information directly from you unless it is unreasonable or impracticable to do so. When collecting personal information from you, we may collect in ways including:</p> <ul style="list-style-type: none"> <li>when you complete an application or order for an insurance policy;</li> <li>when you request changes to your insurance policy;</li> <li>when you make a claim or when we investigate a claim under your insurance policy;</li> <li>through your access and use of our website;</li> <li>during conversations between you or your broker and us or our representatives;</li> </ul>
<b>We may also collect personal information from third parties including:</b>



people who are involved in insurance decisions and claims such as investigators, actuaries, professional advisors, medical practitioners, hospitals and other health care providers and third party claims managers;  
our related bodies corporate;  
publicly available sources;  
brokers, reinsurers, cedants and cover holders or other underwriting organisations;

#### **What if you don't provide some information to us?**

If you do not provide us with the personal information described above, some or all of the following may happen:

we may not be able to provide the requested products or services to you, either to the same standard or at all;

we may not be able to process or consider your claim;

we may not be able to provide you with information about products and services that you may want, including information about discounts;

we may be unable to communicate with you or on your behalf regarding a claim;

#### **Your consent**

By asking us to assist with your insurance needs, request for a product or service, you consent to the collection and use of the information you have provided to us for the purposes described above.

#### **How can you check, update or change the information we are holding?**

Upon receipt of your written request and enough information to allow us to identify the information, we will disclose to you the personal information we hold about you. We will also correct, amend or delete any personal information that we agree is inaccurate, irrelevant, out of date or incomplete.

If you wish to access or correct your personal information, please contact us at [info@quaymarineinsurance.com.au](mailto:info@quaymarineinsurance.com.au)

We do not charge for receiving a request for access to personal information or for complying with a correction request. Where the information requested is not a straightforward issue and will involve a considerable amount of time then a charge will need to be confirmed for responding to the request for the information.

In some limited cases, we may need to refuse access to your information or refuse a request for correction. We will advise you as soon as possible after your client's request if this is the case and the reasons for our refusal.

#### **What happens if you want to complain?**

If you have concerns about whether we have complied with the Privacy Act or this Privacy Policy when collecting or handling your personal information, please write to us at [info@quaymarineinsurance.com.au](mailto:info@quaymarineinsurance.com.au). Your complaint will be considered by us through our internal complaints resolution process, and we will try to respond with a decision within 45 days of you making the complaint.

To view the full Quay Marine Insurance Privacy Policy, please visit our website

<https://www.quaymarineinsurance.com.au/>

#### **Your Duty of Disclosure:**

Before You enter into an insurance contract, You have a duty under the Insurance Contracts Act 1984 (ICA) s.21 and the Marine Insurance Act 1909 (MIA) s.24, 25 and 26 (whichever is applicable) to tell Us, pursuant to the ICA: anything that You know, or could reasonably be expected to know, which may be relevant to Our decision to insure You and on what terms, or pursuant to the MIA: every material circumstance which is known to You or which ought to be known to You which would influence Us in calculating the Premium or determining whether to accept the risk.



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You have this duty until We agree to insure You. You have the same duty before You renew, extend, vary or reinstate an insurance contract.

You do not need to tell Us anything that:

- reduces the risk We insure You for; or
- is common knowledge; or
- We know or should know as an insurer; or We waive Your duty to tell Us about

**If You do not tell Us something:**

Where the Insurance Contract Acts applies, if You do not tell Us anything You are required to, We may cancel Your contract or reduce the amount We will pay You if You make a claim, or both.

If Your failure to tell Us is fraudulent, We may refuse to pay a claim and treat the contract as if it never existed.

Where the Marine Insurance Act 1909 applies, if You fail to comply with Your duty of disclosure, We may avoid the contract from its beginning.

Who must tell Us?

Everyone who is insured under the Policy is required to comply with the duty of disclosure, including Your broker or agent.

**BROKER CONTACT**

Brokerage:

Broker Name:

Insured Name:

Date:

Signature: